

LOWER PAXTON TOWNSHIP
BOARD OF SUPERVISORS

Minutes of Board Meeting held August 27, 2013

A special business meeting of the Board of Supervisors of Lower Paxton Township was called to order at 7:52 p.m. by Chairman William B. Hawk, on the above date, in the Lower Paxton Township Municipal Center, 425 Prince Street, Harrisburg, Pennsylvania.

Supervisors present in addition to Mr. Hawk were: William C. Seeds, Sr., William L. Hornung, David B. Blain, and Gary A. Crissman.

Also in attendance were George Wolfe, Township Manager; Steve Stine, Township Solicitor; Ed Baker, HRG, Inc.; and Ted Robertson, SWAN.

Pledge of Allegiance

Mr. Hawk suspended the recitation of the Pledge of Allegiance as it had been recited during the previous meeting

Public Comment

No public comment was provided.

Action on bids for replacement of the roof on the Municipal Center

Mr. Wolfe noted that the Board received a recommendation for a bid award from the Township Engineer, Ed Baker of HRG, indicating that the lowest responsible bidder for the replacement of the roof on this building was Progressive Services Inc. He noted that HRG has recommended approval of the bid, but as you are aware, prior to the Board's action to be taken during the last business meeting, the Board received a request from Progressive to withdraw its bid. He explained that he corresponded with Progressive informing them that they would have to provide additional information in a hearing that was scheduled for this time. He noted that his letter to Mr. Brad Seitz is attached to the packet. He explained that Mr. Seitz then sent a letter to

the Township rescinding his withdrawal notice, and as a result, the Progressive bid is complete and ready for action this evening.

Mr. Wolfe noted that Ed Baker from HRG is present to answer any questions.

Mr. Hawk questioned Mr. Baker if he had anything more to add. Mr. Baker answered no. Mr. Wolfe questioned Mr. Baker if he has heard anything more from Mr. Seitz. Mr. Baker answered no.

Mr. Blain made a motion to approve the Progressive Services, Inc. proposal to do the roof replacement for the Municipal Center in the amount of \$263,870.00. Mr. Hornung seconded the motion.

Mr. Seeds noted that he was concerned since the bidder felt that he may have underbid the job on materials. Mr. Baker noted that Mr. Seitz did not provide much detail as to why he wanted to withdraw his bid, but he stated that he discovered an error in their preparation of the bid and based on that, he wanted to withdraw the bid.

Mr. Seeds questioned if someone from HRG will be checking on the project. Mr. Baker answered that he will be doing inspections and it was his thought that Progressive made a business decision that, on one hand, he wanted to maintain good will, and on the other hand they probably felt that they may lose their bid bond which would not be worth it to them. He stated that he feels certain that they will do a good job as they are a certified installer for Carlisle roofing.

Mr. Seeds questioned if they had references, noting he would not want someone to do the job thinking that they will be losing money and not do a good job. Mr. Baker answered that they have done a lot of roof work and he did not think that they would want to have a bad job on their record.

Mr. Wolfe questioned Mr. Baker what his engineer's estimate was. Mr. Baker answered that it was in the area of \$350,000. Mr. Wolfe noted if you look at the bid's received, there were several under that amount. Mr. Blain suggested that the average of all the bids is probably \$350,000. Mr. Baker noted that it was a very competitive bidding process with a lot of bidders for one job. He noted that there were 18 plan holders for this job.

Mr. Crissman questioned if Progressive has ever been in this position before. Mr. Baker answered that he was told by Mr. Seitz that this had never happened before.

Mr. Hornung questioned if the Board will receive many change orders. Mr. Baker answered that he did not think so as it is a fairly straight forward job and there shouldn't be any opportunities for change orders.

Mr. Stine reported the Mr. Seitz expressed an interest in withdrawing the bid after half of the bids were opened. He noted if he had an error in his document he should have found it before that. Mr. Baker suggested when Mr. Seitz heard the first five or six bids and questioned if his price was correct. Mr. Stine noted that he would not have known that he made an error in his bid after listening to the prices for the previous bidders. Mr. Crissman noted that he must have recognized another bit of information after listening to those bids openings.

Mr. Hawk noted that there were two other bidders who were close to the Progressive bid. Mr. Baker noted that the one was within \$20,000 of the Progressive bid.

Mr. Hawk called for a voice vote and a unanimous vote followed.

Mr. Baker explained that he would let the contractor know the results of the meeting and get the documents prepared.

Adjournment

There being no further business, Mr. Blain made a motion to adjourn the meeting, and the meeting adjourned at 7:58 p.m.

Respectfully submitted,

Maureen Heberle
Recording Secretary

Approved by,

Gary A. Crissman
Township Secretary